

Enrolment Procedure



Step 1

Enquiry & School Tour

Contact the Office to organise a tour or book one through our website. After the tour an information pack is provided with an enrolment application form, conditions of enrolment, fee schedule and a copy of the school Prospectus.

Step 2

Submission of application

The completed application form is submitted with a copy of the child's birth certificate, immunisation history statement, proof of citizenship/visa, any professional reports (eg OT, Speech, medical etc) and the \$250 application fee is paid

Step 3

Trial & Suitability Interview

A 3 day trial is offered once all documentation and fees have been received. At the end of the trial a meeting with the Principal and teacher is held to discuss your child's trial. If the trial days and interview are successful you will be provided an *Offer of Place*.

Step 4

Acceptance & Enrolment

In order to secure your child's place, you will need to sign the *Offer of Place* and pay the *Enrolment Acceptance Fee* before the commencement date of your child starting school.